

Early Light Academy Work Session Minutes

Friday, January 15, 2010

Place: Early Light Academy, 11709 S. Vadiana Drive, South Jordan, UT 84095

In Attendance: Mia Prazen, Kevin Passey, Julie Thomas, Melinda Poulson, Jen Jacobsen, Toni Butler (Teacher), Wade Glathar (Director), Dawn Kawaguchi (Academica West), Kim Dohrer (Academica West), Gavin Hutchinson (Academica West 9:32), and Ms. Snyder (Teacher 9:39)

The mission of the **Early Light Academy** is to deliver a high-quality education with a deep, rich and engaging curriculum utilizing effective instructional techniques and emphasizing history, taking our students from the *Stone Age* to the *Space Age*, the *Information Age* and beyond.

Minutes

8:50 a.m. Call to Order – Mia Prazen

BUSINESS ITEMS (To be voted upon in Board Meeting)

- Discuss the basketball participation fee – Wade broke down the costs for the student basketball participation fee amount of \$50. Melinda reported that PEAK will provide a couple scholarships for families who need assistance.
- Discuss the LEA Parental Involvement Policy and Parent Compact – Wade explained that he has previously sent out the LEA Parent Involvement Policy and Parent Compact. Kim explained why you have to have the policy and compact. She said that this is required by the state when you turn in your Utah Consolidated Application. There were a few minor changes made with the LEA Parental Involvement Policy.
- Discuss the purchase of Heating Panels – Wade explained that the breakout rooms are very cold. He said that they are looking at a couple of different heating units. Wade reviewed the pros and cons of the two different bids. Wade stated that One West has recommended the fan forced heating units. Since the costs are the same, One West will pay for either choice however, if they choose the other vendor and it doesn't work they way they want them to then One West will not pay for any changes since it is not the company that they are recommending. There was discussion on the two types of heating units.
- Discuss the new school logo – Julie stated that she sent out the logo to people she and Mia knew in the graphic design industry, parents, and founding members to get some feedback. She briefly reviewed the feedback she received. Julie has sent the feedback to the folks creating the logo. She reported that she is just waiting for them to come back with the changes applied.

REPORTS

- **Directors Report by Wade Glathar**
 - Discussion of A/B Block schedule for the Jr. High – Wade introduced the idea of changing to the A/B Block schedule for the next semester. Wade feels that the Jr. High is an extension of the elementary. He would like to see something different for the Jr. High.

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Wade said that this change is teacher driven. Ms. Butler explained that there are a couple of teachers that have some concerns about moving to an A/B Block. The teachers understand that it will be extra work for them. There was discussion on how it is going to work. Eighth period could offer help for the students that need it or extracurricular classes such as yearbook. It will also help the teachers who need that extra time to do their lessons such as science labs. There was discussion on the pros and cons of the A/B Block. A couple of other teachers came in and presented their ideas to the Board. Wade stated that if the Board approves the A/B Block to move forward then the teachers have committed to meet every day to pound out the details. Wade has informed the teachers that they will be required to turn in five weeks of lessons plans. There was discussion on how they are going to notify the parents to this change.

- Ninth grade curriculum committee update
 - ✓ Survey going out to parents on what they would like to see as electives
 - ✓ Seminary update
- Possible Cheer Squad for the basketball team
 - ✓ Fee of \$15
- Attendance for Parent Teacher conference
- Scantron Math assessment
- Enrollment Update
- Review the first draft of the 2010-11 School Calendar

➤ **Academica West Report**

- Review Annual Open Meetings Act training – Kim explained that the state requires all board members to have training. There are two ways to do this. Academica can do a training at the next board meeting or you can individually go to <http://www.risk.utah.gov/media/> and watch a training video. Kevin asked Academica if they would send a reminder email with the link.

➤ **Board Report**

- Review 2009-2010 Budget as of December 31, 2009 – Kevin reviewed the budget. He highlighted the areas of concern.
- Update on the status of school's 501C3

➤ **PEAK Report by Melinda Poulson**

- Update on recruiting more volunteers
- Donations from Sears
- Parent involvement with clubs – need volunteers
- Bulletin board with hours
- Recruiting for next year's PEAK

OTHER BUSINESS ITEMS – (For Discussion Only)

- Discuss how lunch will be handled next year – Melinda stated that school lunch is a hot topic as they are recruiting. There was discussion on what their options are since there isn't a place to cook lunch. There was discussion on how they will notify the parents of this information.

ADJOURN – 10:51 a.m. Mia Prazen made a motion to adjourn the work session. Julie Thomas seconded the motion. (*Duration 1:57:54*)

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