

Early Light Academy Work Session Minutes

Friday, February 12, 2010

Place: Early Light Academy, 11709 S. Vadiana Drive, South Jordan, UT 84095

In attendance: Mia Prazen, Kevin Passey, Jen Jacobsen, Melinda Poulson, Wade Glathar (Director), Trish Trammell (Academica West), Kim Dohrer (Academica West), Dawn Kawaguchi (Academica West), and Gavin Hutchinson (Academica West 9:30am)

Excused: Julie Thomas

The mission of the **Early Light Academy** is to deliver a high-quality education with a deep, rich and engaging curriculum utilizing effective instructional techniques and emphasizing history, taking our students from the Stone Age to the Space Age, the Information Age and beyond.

Minutes

8:55 a.m. Call to Order - Mia Prazen

BUSINESS ITEMS (To be voted upon in Board Meeting)

- Discuss the 2010-11 School Calendar – Wade presented the proposed 2010-2011 school calendar. There was lengthy discussion as to the reasoning behind the beginning and start dates, as well as the length of breaks during the school year.
- Discuss Special Ed Policies and Procedures Manual – Wade presented the SpEd Manual and explained that it follows the State guidelines.
- Discuss \$13,500 purchase for library book collection – Wade explained the details of this purchase. Mia Prazen stated that this purchase will be covered by the Implementation Grant.
- Discuss the sound system purchase – Wade presented 3 bids that have been received for this purchase. PEAK will discuss this purchase at their next meeting on 2/23/10, and will decide if this expense can be covered within their budget. This purchase will be re-discussed at the next Board Meeting if necessary.
- Survey – Took a break (at 9:18am) to look over the Faculty Survey questions as a group. Made question adjustments. Wade will prepare questions for a parent survey to be sent out immediately.
- Discuss the new school logo – Table discussion until March Board Meeting.

REPORTS

- Update Annual Open Meetings Act training – Kim Dohrer reminded the Board that they need to watch the video by April. A progress report will be given by each of the Board members at the March Board Meeting.
- PEAK Report – Melinda presented options regarding the end of the year balances in the student's food accounts. Parents are able to email PEAK with balance inquiries.
- Directors Report – Wade discussed the tracking methods and outcomes for each of the following topics: Reading score trends, Math score trends, Parent-Teacher Conference attendance trends, Student Grades from term 1 to term 2. He also discussed the upcoming Open House plans and will email further information to the Board.

9:52a.m. ADJOURN – Mia Prazen adjourned the Work Session.

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