

Early Light Academy  
Work Session Minutes  
Tuesday, September 1, 2009

Place: Early Light Academy Library, 11709 S. Vadiana Drive, South Jordan, UT 84095

**In Attendance:** Mia Prazen, Julie Thomas, Kevin Passey, Melinda Poulson, Wade Glathar (Director) and Kim Dohrer (Academica West)

**Excused:** Jen Jacobsen

The mission of the Early Light Academy is to deliver a high-quality education with a deep, rich and engaging curriculum utilizing effective instructional techniques and emphasizing history, taking our students from the Stone Age to the Space Age, the Information Age and beyond.

## Minutes

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**8:45 a.m. Call to Order** – Mia Prazen

### **BUSINESS ITEMS – (For Discussion Only)**

- Discuss Ribbon Cutting Event – Mia reported to the board that it will be on September 11<sup>th</sup> at 12:30 p.m. Rio Tinto will write the press release. The Board will send invitations to founding families. First, there will be words spoken by Rio Tinto and Wade will represent Early Light Academy. The ribbon will be cut at 12:35 p.m. They haven't designated an area where the ribbon cutting will be – maybe in the arch by front door. The board would like to do something nice for the founding families (conference room).
- Discuss possible policies or procedures (Parent Handbook) – There was discussion about the Board Book that contains all of the minutes and policies. Wade stated that he will follow up with Dawn at Academica West and get hard copies for the library.
  - Bikes, scooter & skate – Wade will follow up on bike rack
  - School appearance – Wade will follow up with teachers and on the windows as well.
  - Microwaves & fridges – Wade will follow up with teachers
- Discuss evaluation process for administration, faculty, staff, and board – Kim will follow up with evaluation process for the administration. The Board would like to put on the “Upcoming Calendar Items” for October to “Adopt Evaluation Tool for Administration”. Wade will resend the faculty and staff evaluation process to board.

**ADJOURN** - The meeting was adjourned at 10:50.