

Early Light Academy  
Board Meeting Minutes  
Friday, October 9, 2009

Place: Early Light Academy, 11709 S. Vadiana Drive, South Jordan, UT 84095

In Attendance: Mia Prazen, Melinda Poulson, Kevin Passey, Jen Jacobsen, Julie Thomas, Wade Glathar (Director), and Dawn Kawaguchi (Academica West)

The mission of the Early Light Academy is to deliver a high-quality education with a deep, rich and engaging curriculum utilizing effective instructional techniques and emphasizing history, taking our students from the Stone Age to the Space Age, the Information Age and beyond.

## Minutes

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**10:45 a.m. Call to Order** – Mia Prazen

**CONSENT ITEMS** – *Mia made a motion to approve all of the consent items. Kevin seconded the motion. Motion passed unanimously.*

- Vote to approve September 11, 2009 Work Session Minutes
- Vote to approve September 11, 2009 Board Meeting Minutes
- Vote to accept September 11, 2009 Closed Session Affidavit
- Vote to approve September 25, 2009 Work Session Minutes
- Ratify hiring of 2nd grade teacher, UVA teacher, SpEd Aide, and math teacher

**BUSINESS ITEMS (To Be Discussed and Voted On)**

- *Vote to approve Employee Handbook* – Mia made a motion to approve the Employee Handbook with the change to include communicating with parents if the student is struggling. Julie seconded the motion. Motion passed unanimously.
- *Vote to approve Book Challenge Form* – Jen made a motion to approve the Book Challenge Form. Mia seconded the motion. Motion passed unanimously.
- *Vote to approve Dress Code Policy Rev. B* – Julie made a motion to approve the Dress Code Policy Revision B. Kevin seconded the motion. Motion passed unanimously.
- *Vote to approve Dual Enrollment Rev. A and Home Schooling Dual Enrollment Form* – Mia made a motion to approve the Dual Enrollment Revision A and Home Schooling Dual Enrollment Form. Melinda seconded the motion. Motion passed unanimously.
- *Vote to approve to open a deposit account with Zions Bank* – Kevin made a motion to open a deposit account with Zions Bank. Jen seconded the motion. Motion passed unanimously.
- *Vote to approve Snow Removal / Landscaping bid* – Kevin made a motion to table the Snow Removal and Landscaping Bid.
- *Vote to approve the hiring of (2) Special Ed Aide* – Julie made a motion to approve the hiring of two Special Ed Aides. Mia seconded the motion. Motion passed unanimously.

**PUBLIC COMMENT (Comments to be limited to 3 minutes each)**

There was no public comment made.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

*10:49 a.m. – Mia made a motion to go into a Closed Session to discuss personnel issues. Melinda seconded the motion. Motion passed unanimously.*

**CLOSED SESSION** – To discuss personnel issues

Mia motion to vote to approve the National Property Inspections of Utah purchase order of \$6,000  
Kevin seconded the motion. Motion passed unanimously.

**ADJOURN – 11:10 a.m.** Mia made a motion to adjourn the Board Meeting. Jen seconded the motion.  
Motion passed unanimously.

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