

## Early Light Academy Work Session Minutes

Friday, November 6, 2009

Place: Early Light Academy, 11709 S. Vadiana Drive, South Jordan, UT 84095

In Attendance: Mia Prazen, Julie Thomas, Melinda Poulson, Jen Jacobsen, Wade Glathar (Director), Gabe Clark (AW), Kim Dohrer (AW), Dawn Kawaguchi (AW), and Gavin Hutchinson (AW - 9:28 a.m.)

Excused: Kevin Passey

The mission of the **Early Light Academy** is to deliver a high-quality education with a deep, rich and engaging curriculum utilizing effective instructional techniques and emphasizing history, taking our students from the Stone Age to the Space Age, the Information Age and beyond.

## Minutes

---

9:05 a.m. Call to Order – Mia Prazen

### **BUSINESS ITEMS (To be voted upon in Board Meeting)**

- *Review and discuss Utah Consolidated Application* – Wade explained to the Board that the Utah Consolidated Application is for “Title” money (federal funds). He reviewed the different categories and how the school will be spending this Title money. There was discussion on the budget by line item in greater detail. Kim explained that the entire application is layered but it is based on this budget. Kim recommended that the Board approve the entire application based on these amounts.
- *Review and discuss Human Sexuality curriculum* – Wade stated that the Human Sexuality Committee has met and made a decision on the curriculum. The committee has recommended to the Board that the school use the State approved curriculum. Wade said that Mr. Lansing will be teaching the class and that he has went to the training that is required. The maturation program will be done in the spring during the day. Wade hasn’t decided who will be presenting but he is looking into different options. Wade has recommended that the Board approve the state approved Human Sexuality curriculum and that they approve the maturation program for the fifth graders.
- *Discuss school debit card* – Wade requested a school debit card. He explained that little incidentals that come up such as going to the post office to purchase stamps. Currently, Wade or a staff member is purchasing these incidentals with their own money and being reimbursed. Gavin explained that there will only \$500 in the account and more money can be put in on a case by case basis.
- *Review snow removal bids* – Wade reported that he met with Prime Design yesterday. This bid is much less than any of the other bids that he has received. Wade explained what areas they will be pushing and the cost per push and per bags of ice melt. Wade recommended this new company since it the best price and he lives in the area. There was discussion on where they were going to pile the snow and if it would interfere with pick up and drop off.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

- Review and discuss the Dress Code Policy Revision C – Julie explained that there is just one line that needed to be added under “Accessories”. “*Examples of inappropriate shoes but are not limited to are shoes with wheels, sandals, flip flops, crocs, or slippers.*”
- Discuss offering the purchase of computers at the school price to Board, teachers, staff and parents – Mia explained that they have talked about having the Board members take advantage of the educational discount. Gabe recommended that if you do want to offer that it should be offered to the board, teachers, staff and parents. There was discussion on the pros and cons of this discount offering.

## REPORTS

- **Academica West Report**
  - *Zions Bank change of address* – Gavin reported that he and Brad called Zions Bank to make sure that it has been done. Gavin asked that Mia contact Gavin if she continues to receive mail from Zions.
- **Board Report**
  - *Fine Arts Committee* – Mia reported updates of the recent changes of the Fine Arts Committee. Mia explained that she would like a teacher to be on the committee. Wade said that he will be meeting with Mrs. Berry and will ask her if she would like to be on this committee.
  - *Rhees Elementary report* – Mia reported that Rhees Elementary in Utah County is one of the top integrated fine arts school. Mia was very excited to see what we could implement into our school. There was discussion on how this could help the students in the school.
- **PEAK Report by Melinda Poulson**
  - Requested that the Arts Committee come to a PEAK meeting to better understand how they are working together as a team and open the communication.
  - Update on licenses for software
  - Capri Sun school promotion – There is a lot of work involved. There was discussion on if it’s worth the effort. Let’s see if a parent would like to take on committee project
  - Volunteer hours tracking – There was discussion on how to get more parents to volunteer. 10% of parents are doing all it all.
  - Game Day tomorrow – Need at least 30 families to attend
- **Directors Report by Wade Glathar**
  - *Update on Floor mats* – Wade followed up with ULine per Kevin’s request. They were not the right mats. Wade was able to purchase floor mats when they were on sale.
  - *Update on Mobile SMARTboard* – Budgeted it on the Utah Consolidated Application. Wade is in the process of getting a bid for it.
  - *School Trust Lands Committee* – Getting ready to put together this committee together. Is anyone interested? Kim said that you do need to hold an election for the parents. There was discussion on how they will notify the parents to vote.

## OTHER BUSINESS ITEMS – (For Discussion Only)

There were no other business items.

**ADJOURN 10:06** – Mia Prazen made a motion to adjourn the work session. Jen Jacobsen seconded the motion. Motion passed unanimously. (*Duration 1:00:15*)

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.